



the IDEAS company for the built environment

Director of Interiors

MKThink, the San Francisco ideas company for the built environment, integrates performance, aesthetics, and sustainability factors into thoughtful solutions to complex problems. Current work includes new construction and adaptive-reuse for learning, healing, workplace, and community projects. Our clients include premier educational, corporate, non-profit, and healthcare institutions.

We are in search of a highly motivated and talented Director of Interiors who is self-driven, detail oriented, and able to work well in a team environment. Strong communication, interpersonal skills and a great attitude are expected.

This position requires enthusiasm, a high energy level and superior relationship building skills. Responsibilities include:

- The ability to lead and professionally represent the firm in client settings, encompassing presentations related to strategy, programming, space planning, interior architecture, materials selections and code issues.
- Directing and mentoring the Interior Design team on project phases from programming and design to construction documents and administration

Minimum requirements include 7-10 years of professional commercial/institutional experience, project experience with Corporate, Academic, Community Institutions and Healing Environments as well as good client references. Candidate must be highly creative, and well versed in architectural history, theory and contemporary design and able to articulate conceptual ideas. The ideal candidate will have command of the full range of standard interior finishes and construction issues as well as an awareness of alternative finishes and resources for special applications with the ability to select, budget and specify the product. Demonstrated proficiency in AutoCAD, standard office programs (MS Word, Excel etc.) and working knowledge of graphics-oriented software for presentations (Photoshop, Illustrator, Power Point) is needed as well as hand drawing communication and presentation skills.

As we are interested in team members who are highly intrigued with our practice and way of work, before applying, please refer to our website at <http://www.mkthink.com> to see if our company and our corporate values and design strategies align with your professional interests.

To Apply:

Email your resume along with a cover letter in PDF format Nancy MacDonald at careers@mkthink.com. Please write "Director of Interiors" in the subject line of your email. Your cover letter should illuminate your interests in MKThink. (if e-mails are not sent in this format, they will not be reviewed). NO PHONE CALLS PLEASE. Local applicants only. Must be eligible to work in the U.S.

MKThink is proud to be an equal opportunity employer. We encourage a diversity of applicants and staff that reflect the exciting range and complexities of our era.